

Fauquier County Parks & Recreation Department

**January 5, 2005
Warrenton Community Center
Warrenton, VA**

Present:

Carl A. Bailey, Chairman
David Graham, Vice Chairman
Debbie Reedy, Treasurer
Donald P. Johnson, Jr.
Tom Harris
Larry Miller, Ex Officio
Niki Barwick, P&R Staff

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:11 P.M. by Chairman Carl A. Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by David Graham that the agenda be adopted as presented. Seconded by Debbie Reedy. The vote was unanimous in favor.

IV. Comments from citizens – None at this time

V. Presentations/Commendations – None at this time

VI. Consent Agenda

- A. Minutes
- B. Treasurer's Report & Payment of Bills
- C. Rady Parks Trust Fund expenditure
- D. Contract for dance instruction

A motion was made by Debbie Reedy to approve the Consent Agenda consisting of: the minutes of the Parks and Recreation Board Meeting on December 1, 2004 as presented; the Treasurer's Report of check registers, financial reports and Budget Action forms as presented; the purchase of swings and mulch as outlined on agenda page VI. C. utilizing funds to be donated and a Contract for dance instruction be awarded to DanceWorks and staff be assigned to work out any contractual details that remain. Seconded by David Graham. The vote was unanimous in favor.

VII. Reports

A. Bids/Contracts Committee – Following a brief discussion and explanation of wetlands purchase **a motion was made by Debbie Reedy that the action taken by the Bids and Contracts Committee on December 9, 2004 be ratified as noted in the enclosed notes, except that wetland credit acquisition cost be reduced to \$99,850. Seconded by David Graham. The vote was unanimous in favor.**

B. Swimming Pools Planning Committee – Debbie Reedy reported that no meeting had been held since the last Parks and Recreation Board Meeting, therefore no Committee report but she questioned the expense of the Concession Screening bid enclosed in the Board Book. Mr. Miller explained that it had to be re-designed and includes changes and additions to the original design. Mrs. Reedy asked that in the future all construction items that fall under her Committee leadership go through the Bids and Contracts Committee before going to her committee. **A motion was made by Debbie Reedy that the Aquatic Planning Committee recommendation for awarding the contract for installing screening in the pool concession at Larry Weeks Community Pools in the amount of \$15,650 to P.W. Stillwell be ratified. Seconded by David Graham. The vote was unanimous in favor.**

C. School Coop Agreement Liaison – Donald Johnson reported that the Committee asked that the January meeting be postponed until February. There was general agreement to this request by the Board.

D. Legislative Liaison – Debbie Reedy stated that the Agenda page update was self-explanatory. The Board expressed interest in dedicated funding sources and discussed appropriate contacts in Richmond.

E. Sports Coordination Council – Tom Harris attended the meeting and reported that Mr. Miller updated the Council regarding the Fair Board's request on use of the Central Complex and the status of each complex. There was discussion on Parks and Recreation's Community Contributions policy and the Council liked the option of equal funding on a per person formula.

F. Budget Committee – Debbie Reedy stated there was nothing to report but will know more next month.

G. Director's Report – Mr. Miller's report, in addition to the agenda page update and enclosed reports consisted of: 1) Reporting that the Eastern Region Manager is leaving the Department and it will be very difficult to handle a Region with no middle management and no clerical help. The short term plan recommendation is to hire a Seasonal Assistant Manager for Lake Brittle (additional funding will be needed) or if the State does not come through with a new building, consider sending letters stating, "One more year, then if building not in place Parks and Recreation pulls out of operations at Lake Brittle". Debbie Reedy stated she would rather see the Department get more funding for staffing than pull out. Chairman Bailey suggested we look for funding for a Seasonal Assistant Manager, and send letter to VDGIF to get an update on the building. **A motion was made by Debbie Reedy to move forward with hiring a Seasonal Assistant Manager for Lake Brittle. Seconded by Carl Bailey.** Discussion: Donald Johnson asked, "When will the Season Assistant Manager be needed, and how much funding will be needed?" Mr. Miller responded that someone was needed by March 15 until October 15 and the costs would be approximately \$12,000. **The vote was unanimous in favor.** 2) Presentation of a Proffer Chart showing funds not collected. The subdivisions on the chart are "by right" development and therefore unproffered. There was further discussion by the Board regarding the example of funding lost to Parks and Recreation. 3) Reporting that the Monroe Park Advisory panel make up consists of a historian, geologist, and museum experience/training/education. The advisory panel will assist with the overall interpretive planning for the gold mining museum at Monroe Park and 4) Interviews for Region Managers begin next week.

VIII. Action Items -

A. Sports Fields Complexes – Mr. Miller reported that the Agenda Page status is up to date, however the PHRA Plan for Phase I just came in. Mr. Miller suggested that the Bids and Contracts Committee review the plan, and if it meets their expectations then, they could be given

authority to approve because of grant time constraints. Chairman Bailey asked that the Plan be electronically sent to all Board Members, then the Board Members respond by Monday 1/10/05 to the Director. Then the Bids and Contracts Committee will meet on 1/11/05 to look at the responses. **A motion was made by Debbie Reedy to authorize the Bids and Contracts Committee to take action on Phase I of the PHRA Plan, based on responses from the full Board. Seconded by Donald Johnson. The vote was unanimous in favor.**

B. Policy Revision - Support of Community Recreation Organizations – Chairman Bailey stated that because nothing was decided in the worksession held prior to this Board meeting another worksession should be held on February 2, 2005 prior to the Board Meeting, and that this policy revision should be the only item on the agenda. There was general agreement to this suggestion.

At this point the Board requested that the By-Laws be placed on the next Board Meeting Agenda for an amendment regarding "Worksessions".

C. Meeting Locations for 2005 – Discussion regarding meeting sites as presented in the Board's meeting book resulted in changes from all Warrenton Community Center or Warren Green Building to Warrenton Community Center, and a change to the September meeting site from Warrenton Community Center to Rady Park. **A motion was made by Debbie Reedy to adopt the Board's meeting site schedule as changed during the discussion above. Seconded by Donald Johnson. The vote was unanimous in favor.**

IX. Information Items – None presented

X. Board Time

Chairman Bailey thanked Laura Seidler for her outstanding performance as Eastern Region Manager and told her she would be greatly missed.

XI. Adjournment

There being no further business, **a motion was made by Debbie Reedy to adjourn. Seconded by Carl Bailey. The vote was unanimous in favor.** The meeting adjourned at 8:00 p.m.

Carl A. Bailey
Chairman
Parks and Recreation Board

Date